**Minutes of the Huddersfield Bridge Club Committee Meeting held on Wednesday 10th July 2019**

**Members Present**

Pearl Murphy, Vivien Aizlewood, Pam Cooper, Gillian Emerson, Sue Measures, Andy Quirie, Margaret Rhodes and Peter Skuse

**Apologies for Absence**

Ian Whitehead, Pat Whitehouse

**Minutes of the previous Meeting**

The minutes of the previous meeting were signed by Pearl Murphy

**Membership**

We have 252 paid members plus 5 Honorary

**Health & safety**

*Fire Drill –* It was agreed that TDs should schedule one at the break on a rota to be arranged.

**Gardens**

The bush needs trimming by the Gents toilet – Pearl will ask Stephen to get his gardener to deal with it

**Maintenance**

*Central Heating –* the spare keys for the padlock are in the safe

*Floorboard indent* – This is upstairs near the steps in no 6 – Gillian will ask George to have a look ***Action Gillian***

*Ladies toilet downstairs* – This is out of order and the downstairs Gents is now unisex

*Kitchen Tap* – This is leaking. Gillian will ask George to have a look ***Action Gillian***

*Painting Alcoves – in hand*

*LED Lighting System Downstairs -* done

*Downstairs Gents toilet –* We have aquote of £1200 for doing the window and door; a quote for a full refurbishment to the loo etc of £4000and a quote of £5400 for doing everything. Gillian will try and get an alternative quote and it was agreed w should go with whichever is the cheapest. ***Action Gillian***

*Defibrillator* – it was decided to have it outside no 6. Pearl will talk to Beth and Stuart for them to ask Halifax Bridge Club about where they purchased their defibrillator ***Action Pearl***

*Further Quotes for Access ramp –* We are still waiting for a further quote but before we do anything we will talk to the fire and safety people to make sure our choice is up to standard.

A*mendment to the Constitution* – This has now been done and Katie Thorpe has been asked to be Chair of the Conduct and Disciplinary Committee and has very kindly accepted.

*Old Chairs* – Margaret, Pam, Gillian, Pearl and Denis will move the old ones downstairs and the new ones upstairs next Wednesday. Gillian will remove the armrests off some of the new ones.

**Competitions & Club Nights**

*Summer Meeting Midweek Events –* These areall scheduled for the week beginning 5th August. Pearl will check with the EBU as to whether they will be advertising the participating clubs. ***Action Pearl***

*Preparation for Open Day* – not many people have signed up to help yet. TDs will be asked to announce it.

*Tidying up for the Open Day* – We will move the filing cabinet to the loft and install the large whiteboard upstairs

*Honours Boards* - Pam will organise moving the wooden boards downstairs and find a place for the new one up stairs. ***Action Pam***

*Dishwasher –* Sue will print out instructions for dishwasher ***Action Sue***

Host Rotas – Margaret and Pam have organised this

*Rose Bowl* – Pam has booked the necessary people

*Strategic investment proposal* – Pearl has prepared the document and will prioritise the order of what needs doing

**Any Other Business**

Sue will send a letter to the Clare Hill Asian Women’s Society with reference to the missing charity cash ***Action Sue***

**Date of Next Meetings**

28th August and 16th October